



Butts County Department of Public Works

1036 Brownlee Road

Jackson, Georgia 30233

P: (770) 775-8213 F: (770) 775-7476

Driveway Permit Application

****Click [HERE](#) to submit \$50.00 application fee BEFORE submitting application. Applications will not be processed without payment.****

THE PUBLIC WORKS DEPARTMENT WILL HAVE 48 HOURS TO INSPECT THE DRIVEWAY

STANDARD INSTALLATION REQUIREMENTS:

*Driveway must slope away from the pavement

*Ditches for the entire lot must be cleaned out from property marker to property marker.

*The bottom of the pipe must sit below the edge of the pavement the following minimums:

15" pipe = 27"

18" = 30"

24" = 36"

*A drainage ditch must be dug on each side of the driveway coming from the property towards the roadside ditch.

If your driveway will be off a state highway (Hwy 16, Hwy 36, Hwy 42 or Hwy 87) DO NOT PROCEED with this application, you will instead need to obtain a driveway permit through the Georgia Department of Transportation (706-646-6100).

If your driveway will be inside the city limits of Jackson DO NOT PROCEED with this application, you will instead need to obtain a driveway permit through the City of Jackson (770-775-7535).

RESIDENTIAL DRIVEWAYS

The Permit Inspector will advise the applicant regarding acceptable location of the driveway and the pipe diameter, if required, to be placed under the driveway, and approve the grading plan from the outer edge of the shoulder of the road to the right-of-way line. Locations for residential driveways should be based on existing conditions. While separation from existing driveways is desirable, residential driveways should be located to provide the safest possible ingress and egress based on sight distance and roadway characteristics.

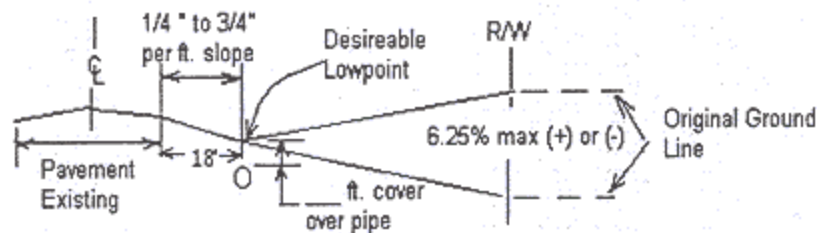
Residential driveways are, as the name implies, driveways to private residences. Normally they are 14 to 16 feet wide. It is recommended that turnarounds be provided to avoid

vehicles backing into the roadway. Under special circumstances, certain design vehicles require more width to safely negotiate a turn into or out of the drive without stopping and/or backing on the roadway. The Permit Inspector may approve a driveway up to 40 feet wide.

It is the responsibility of the property owner to provide routine maintenance of the pipe and driveway up to the roadway edge of pavement without making improvements to it as governed by the permit process.

Applicants may choose to use reinforced concrete, corrugated aluminum, corrugated galvanized metal, asphalt coated galvanized metal or HDPE (high-density polyethylene) plastic pipe.

Typical plan & profile for driveway



UTILITY DRIVEWAYS

Utility driveways for access to utility sites such as power substations, water tanks, or telephone service sites are to be permitted by the Permit Inspector and should be treated much the same as a residential driveway for design and sight distance. The Permit Inspector should bear in mind that the driveway must function in a manner which will allow the utility vehicle to pull completely off the roadway without stopping and backing into the driveway or having to back out into the roadway when exiting the driveway. The vehicle must not reduce sight distance for driveways located along the same section of roadway. A utility driveway will normally not count as one allowed access point along an applicant's frontage, depending on the length of frontage and safety considerations.

FARM USE, LOGGING & MINING DRIVEWAYS

These driveways are to be permitted by the Permit Inspector in a manner similar to a Utility driveway. A logging driveway will usually be a temporary driveway which will either be removed when the logging operation is completed or left in to become a farm use driveway. A mining operation may require a more substantial design to function properly.

Commercial Driveways

Note: Commercial driveways shall be installed per a County-approved site plan if one has been submitted for new construction. Butts County is not responsible for maintaining commercial driveways.

Commercial driveways shall meet the regulations for driveway and encroachment control promulgated by the state department of transportation (GDOT) in order to receive a driveway permit and a final occupancy permit, except where the inspector has determined a deviation for a lesser standard due to constraints dictated by the local terrain. The current GDOT "Regulations for Driveway and Encroachment Control" are attached hereto as "Appendix 1" and incorporated into this article by reference hereof, as the minimum standards that must be met regarding commercial driveways. The GDOT regulations adopted simultaneously with this article and labeled "Appendix 1", signed by the chairman of the board of commissioners and the county clerk, dated as of the date of adoption and the county seal be affixed thereon.