



BUTTS COUNTY BOARD OF COMMISSIONERS OFFICE

PLANNING & DEVELOPMENT DEPARTMENT

625 West Third Street, Suite 3 - Jackson, Georgia 30233

Office 770-775-8200 - Fax 770-775-8225

www.buttscounty.com

BUSINESS COMMENCEMENT APPLICATION

*Any person conducting business, via sales or services which originate and operate within Butts County is required to obtain a "Business License" and pay an "Occupational Tax". It is the responsibility of the business owner to maintain a current and active Business License and Occupational Tax Certificate *

*** Make all checks payable to: Butts County ***

Name of Business: _____

Business Address: _____

Physical Address (NO PO BOX)

City

State

Zip Code

Name of Business Owner: _____ Date Business Formed: _____

Business Address: _____

Mailing Address

City

State

Zip Code

Telephone#: _____ Fax: _____ Email: _____

Business Type: _____ **(Operation Location)** _____ Home Use _____ Commercial Use

Ownership Type: _____ Single Proprietorship: _____ Partnership: _____ Corporation: _____

E.I.N/ Tax I.D# _____ State License# (Card Required) _____

FOR OFFICE USE ONLY:

Application/File No.: _____

NAICS CODE#:	Business License #
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Number of Employees	Business License fee	Process fee
0-10	\$100.00	\$25.00
11-20	\$200.00	\$25.00
21-30	\$300.00	\$25.00
31-40	\$400.00	\$25.00
41-50	\$500.00	\$25.00
Over 50	\$600.00	\$25.00

***All Property Taxes for Business Location Must Be Paid Before Services Can Be Rendered.**

Fire Marshal/ CO Approval (Commercial Locations Only): _____ Date: _____



BOARD OF COMMISSIONERS

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Board Chairman

District 3 Commissioner

J. Keith Douglas

Vice-Chairmen

District 4 Commissioner

Russ Crumbley

District 5 Commissioner

Robert L. Henderson, Sr.

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Ken Rivers

District 1 Commissioner

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County Manager

Brad Vaughan

Planning & Development
Director

Channing Ferguson

Planning Technician

Shana Hall

Office Manager

Jeremy Head

Building Official

Christopher Sears

Code Enforcement Officer

BUTTS COUNTY BOARD OF COMMISSIONERS OFFICE

Community Development Department

625 West Third Street, Suite 3 - Jackson, Georgia 30233

Office 770-775-8200 - Fax 770-775-8211

www.buttscountyga.com

FOR IMMEDIATE RELEASE-BUTTS COUNTY ENACTS NEW ILLEGAL IMMIGRATION LAW REQUIREMENTS:

During the 2011 legislative session, the Georgia General Assembly passed the illegal immigration Reform and Enforcement Act (House Bill 87). Among other initiatives, the legislation placed several new requirements on local governments and businesses. Individuals and business owners should be aware of two of these new requirements that took effect on January 1, 2012.

The first requirement calls for any person seeking a public benefit through the county to present a secure and verifiable document. Public benefits include such things as an occupation tax certificate (business license), an alcohol license and contracts. It further requires any person required to present identification to the county for any official purpose to present a secure and verifiable document. This means that anyone who applies for a public benefit through a county must not only submit a Systematic Alien Verification for Entitlement (SAVE) affidavit but they must also present a secure and verifiable document. Although counties may accept affidavits in person, electronically or by mail, secure and verifiable documents can only be submitted in person or electronically and cannot be accepted by mail.

For more information on what is considered a public benefit and a list of approved secure and verifiable documents, go to the Georgia Attorney General's website at www.law.ga.gov. Click on "Key Issues," and then "Immigration Reports."

The second requirement calls for private employers with 500 or more employees seeking an occupation tax certificate (business license) or any other document required to operate a business within the county to register for and use the E-verify program and to sign an E-Verify affidavit. E-Verify is a federal program that checks the employment eligibility of all new hires.

The private employer requirement will be phased in through July 1, 2013. Private employers with 100 or more employees must be registered beginning on July 1, 2012 and employers with more than 10 employees must be registered beginning on July 1, 2013. Private employers that are not subject to this requirement must sign an exemption affidavit. The affidavits for business owners are also available on the General Attorney General's website.

The Association County Commissioners of Georgia (ACCG) has worked to help counties understand the new requirements for compliance and reporting established through the Illegal Immigration Reform and Enforcement Act through regional training programs for county staff. For additional information on what counties must do to comply with this new law, go to www.accg.org and click on "Immigration."

"We've had more questions from counties on the implementation of the new illegal immigration laws than any other legislative issue in recent years," said ACCG Association Legislative Director Todd Edwards. "Our job is to make sure that we provide them with the best information that we have available and to help them understand what they need to do to comply."

O.C.G.A. § 50-36-1(e)(2) AFFIDAVIT

By executing this affidavit under oath, as an applicant for a loan, grant, tax credit and/or other public benefit, as referenced in O.C.G.A. § 50-36-1, administered by the Georgia Department of Community Affairs, the undersigned applicant verifies one of the following with respect to my application for a public benefit:

- 1) _____ I am a United States Citizen.
- 2) _____ I am a legal permanent resident of the United States.
- 3) _____ I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency. My alien number issued by the Department of Homeland Security or other federal immigration agency is: _____.

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G. A. § 50-36-1(e)(1), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as:

_____.

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed this the ____ day of _____, 20____, in _____(city), _____(state).

SUBSCRIBED AND SWORN BEFORE ME ON
THIS THE ____ DAY OF _____, 20____.

Signature of Applicant

NOTARY PUBLIC

Printed Name of Applicant

My Commission Expires: _____

Private Employer Affidavit Pursuant to O.C.G.A § 36-60-6(d)

By executing this affidavit under oath, the undersigned private employer verifies one of the following with respect to its application for a business license, occupational tax certificate, or other document required to operate a business as referenced in O.C.G.A. § 36-60-6(d):

Section 1. Please check only one:

- (A) _____ On January 1st of the below-signed year, the individual, firm, or corporation employed more than ten (10) employees.

*If you select Section 1 (A), please fill out Section 2 and then execute below.

- (B) _____ On January 1st of the below-signed year, the individual, firm, or corporation employed ten (10) or fewer employees.

*If you select Section 1 (B), please skip Section 2 and execute below.

Section 2.

The employer has registered with and utilizes the federal work authorization program in accordance with the applicable provisions and deadlines established in O.C.G.A. § 36-60-6. The undersigned private employer also attests that its federal work authorization user identification number and date of authorization are as follows:

Name of Private Employer

Federal Work Authorization User Identification Number
Date of Authorization

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on the ____ date of _____, 20____ in _____ (city) _____ (state).

Signature of Authorized Officer or Agent

Printed Name of and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON
THIS THE ____ DAY OF _____, 20____.

NOTARY PUBLIC
My Commission Expires: _____