ITB #25-14 HVAC

ADDENDUM #1

POSTED: July 10, 2025

1. Can you clarify if the bond documents are needed in our submission or after award? Post Award
2. Does the county intend to award to one bidder or multiple companies? Preferable one vendor, but multiple is an option at the county’s discretion.
3. I am working through the asset list for the bid list and there are 96 assets without any Model number.  Do you have those details or is a site visit required? According to my maintenance director, you're welcome to drive around and look at the units.  Taking covers off or getting onto the roof is not an option without supervision.
4. Also, are we to include filter changes and filters and if so do you have a filter list? Filter change is considered part of preventative maintenance, so yes, your estimate should include filters and change.  There is not a list of filters available.
5. Under the cost proposal form, it asks for unit price (per visit). Is the unit price defined as (4) visits total? OR, is the unit price for 88 visits, (22 locations x 4 visits)? Pricing is for quarterly preventative maintenance – **per location**. Because the number of units vary by location, additional sheets may be added for the annual totals.
6. Under section 4, it is asking for estimated annual repair services. This amount is an educated guess, and cannot be firm, therefore, how will this number have an impact on the award in regard to price. As most bids I read are written to give an estimated amount of hours for repair services. Based on the age and number of units, and because the impact includes the most responsive, please use your professional opinion and recommendation.  This is the first time we have put out a bid for preventative maintenance, so we are looking for expert responsive bids.
7. Is this intended to be a full maintenance contractor with the contractor absorbing repair costs or is this a preventive maintenance contractor, with customer paying repair costs? Preventative maintenance primarily.  Yes we would pay for major repairs and parts.  Our goal is to be proactive instead of reactive with so many units.