



Butts County Georgia

Butts County Bid # 2017-02-001

BID INVITATION FOR BUTTS COUNTY BOARD OF COMMISSIONERS OFFICE LEISURE SERVICES MAINTENANCE BUILDINGS

**625 West Third St, Suite 4
Jackson, GA 30233
Office 770-775-8200;
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I. INTRODUCTION

The County Board of Commissioners, through the Leisure Services Department, referred to Throughout as the "County", is soliciting (sealed) bids from general contractors, referred to throughout as the "Bidder", possessing demonstrated experience in performing construction of similar projects as outlined below. Bidders are required to read and understand all information contained within this entire document when responding to this bid invitation and agrees to the above when submitting their bid.

II. PROJECT BACKGROUND

The County wishes to contract the services of a General Contractor for construction of the department's Maintenance Facilities as shown on Architectural Documents prepared by Daniel Associates Architects and Harris Fritz Architects, a joint venture, dated January 5, 2017, to be constructed on the existing site of the existing facilities, which are to be maintained during construction.

III. SINGLE CONTRACT AWARD

The County intends to award one (1) contract and does not anticipate awarding multiple contracts to multiple companies.

IV. SUBMITTAL INSTRUCTIONS

The bidder must carefully examine the requirements and conditions expressed in the Contract Documents and become fully informed as to the quality and character of the information requested.

- A. Proposals must be received by 3:00 PM, local time, on Friday, February 24, 2017, in a sealed envelope with the bidder's name on the exterior face, to the County Commissioners Office at the address above and to the attention of Michael Brewer, Director of Government Relations. Any bid submitted after 3:00 PM on that date will not be accepted.
- B. All submittals and documents received by the County shall become the property of the County and will not be returned.
- C. The County reserves the right to reject any and all submittals received in response to this Bid Invitation. The County is under no obligation to award and/or enter into a contract for these services.
- D. The County shall not be responsible for any costs or expenses incurred by the Bidders for the preparation of the Bid Invitation Submission Packet.
- E. The County reserves the right in it's sole discretion to waive informalities in submitted documents.

- F. The submitted Bid should be responsive to each item in the specific range of issues elaborated and contained within these documents. Any deviations will not be reviewed, honored or accepted.
- G. A Mandatory Pre-Bid meeting will be held at the Administration Building on Friday, February 17, 2017 at 1PM in the Auditorium.

V. Qualifications

Bidders must possess a minimum of five (5) years experience and hold a Legal General Contracting State License and be able to provide evidence of completion of similar projects.

- A. Certificate of Insurance
 - 1. The Bidder shall provide evidence of coverage and maintain in full force at all times during the Contract the following:
 - Employer's Liability
 - Workman's Compensation
 - Public Liability
 - Automobile (all vehicles) and
 - Property Damage Insurance. All

All Insurance shall be by insurers, acceptable to the County and under enforcement before commencement of work. The Bidder agrees to furnish to the County certificates of insurance or other evidence satisfactory to the County to the effect that such insurance has been procured and is in force. The certifications shall contain the following express obligations:

"This is to certify that the policies of insurance described herein have been issued to the insured for whom this certificate is executed and are in force at this time. In the event of cancellation or material change in a policy affecting the certificate holder, thirty (30) days prior written notice will be given to the certificate holder and to the County."

- 2. For the purpose of the Contract, the Bidder shall name the County as "Co-insured" and shall carry the following types of insurance in the limits specified as follows:

Coverages and Limits of Liability

Workman's Compensation
\$1,000,000 each occurrence

Employer's Liability
\$ 1,000,000 each occurrence

Commercial General Liability
\$ 1,000,000 each occurrence

Automobile (vehicle) Property Damage Liability
\$ 1,000,000 each occurrence

- 3. Bid Bond 5% of bid amount and good for thirty days from bid date.
- 4. Performance and Payment Bond 125 % of bid amount and good for duration of Contract.

VI. Scope of Work

The scope of work as described below and throughout as referred to as "The Project" shall consist of constructing two (2) Pre-engineered metal buildings (P.E.B.) of approximately 4,000 square feet each, 80'x50'x12' eave height, on concrete slabs with metal wall panels, interior and exterior, and metal roof panels. The buildings shall be constructed on the existing site of the existing maintenance buildings, which will remain in use during construction. Bidder shall visit the site and observe the existing restraints. The Project will be

constructed as a "Design-Build" type arrangement with the General Contractor (GC) being responsible for final design and permits of the Mechanical, Electrical and Plumbing (MEP) phases of the work following the schematic design as shown on the Architectural Drawings. The Metal Building (P.E.B.) will be designed by the G.C. sub-contractor in accord with all governing codes. All work must be performed in such a manner as not to inconvenience the Owners use of the existing facilities and shall conduct the work in the least disruptive manner. A Pre-Bid meeting of all Bidders will be held two weeks prior to the Bid Date for a question and answer session with the Owner, Architect and General Contractors. All other questions will be answered by the Architect by an Addendum to be issued to all Bidders prior to Bid Date. All work to be accomplished by the selected General Contractor in accordance with all governing codes, new materials only, in a workman like manner and in a time frame as stated in the Bid Form.

VI. BID FORM

All Bids to have the following:

1. Date of Bid
2. Name of Project
3. Name of General Contractor, Address and Telephone Number
4. Bid Bond (amount and insurer)
5. Performance and Payment Bond (amount and insurer)
6. Amount of Bid (single sum) (written and numerical)
7. Number of calendar days for construction.
8. Printed and signature of Legal Authorized Representative of GC
9. Itemized list of Architectural Drawings and all addenda with dates.
10. Copy of this Bid Invitation

All of the above submitted in sealed envelope with G.C. name, date and time on exterior of envelope.

VII. Bid Documents

Bid Documents can be obtained by contacting the Architect, Ronnie E. Daniel, 156 Hummingbird Ln., Jackson GA 30233 with a deposit of \$50.00 per set. Deposit will be returned to Bidders submitting a qualified Bid, after returning prints to the Architect in good condition, less the cost of reproduction.

Only General Contractors registered with the Architect will be allowed to submit a legal Bid. This is necessary that all Bidders receive the same information to base their final bid. For all questions contact Ronnie Daniel at ronniedaniel@aol.com or 678-920-2163.