



BUTTS COUNTY

Solid Waste Site Attendant

Public Works

PW/12

JOB SUMMARY

This position is responsible for collecting and sorting disposed waste and recyclables.

MAJOR DUTIES

- Collects allowable solid waste and recyclables at the center.
- Compacts and sorts disposed items in correct containers.
- Verifies customers are residents of Butts County.
- Responds to customer inquiries.
- Assists maintenance workers in unloading trucks.
- Secures site and removes safety hazards.
- Cleans and maintains the site.
- Performs related duties.

KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of solid waste disposal methods and practices.
- Knowledge of waste recycling systems.
- Knowledge of occupational hazards and safety requirements.
- Skill in operating required light equipment.
- Skill in oral and written communications.
- Skill in interpersonal relations.

SUPERVISORY CONTROLS

The Solid Waste Supervisor assigns work in terms of somewhat general instructions. The supervisor spot-checks completed work for compliance with instructions and established procedures, accuracy, and the nature and propriety of the final results.

GUIDELINES

Guidelines include County and department policies and policies. These guidelines are clear and specific, requiring little interpretation in application.

COMPLEXITY/SCOPE OF WORK

- The work consists of related maintenance duties.
- The purpose of this position is to collect and sort County solid waste and recyclables. Success in this position helps ensure clean and safe waste management for the County.

CONTACTS

- Contacts are typically with coworkers, other County employees and agencies, and members of the general public.
- Contacts are typically to provide services; or to give or exchange information.

PHYSICAL DEMANDS/ WORK ENVIRONMENT

- The work is typically performed while intermittently sitting, standing, walking, stooping, bending, or crouching. The employee frequently lifts light objects and occasionally lifts heavy objects, and uses tools or equipment requiring a high degree of dexterity.
- The work is typically performed on site. The employee is exposed to noise, dust, dirt, grease, machinery with moving parts, the outdoors and occasionally inclement weather. The work requires the use of protective devices such as masks, goggles, gloves, etc.

SUPERVISORY AND MANAGEMENT RESPONSIBILITY

None.

MINIMUM QUALIFICATIONS

- Ability to read, write and perform mathematical calculations at a level commonly associated with the completion of high school or equivalent, or a combination of education, experience and skills that meet the prerequisites of the position.
- No experience requirements.
- Possession of or ability to readily obtain a valid driver's license issued by the State of Georgia for the type of vehicle or equipment operated.