



## BUTTS COUNTY

### Firefighter/Paramedic Fire

FD/6

#### JOB SUMMARY

This position is responsible for responding to emergency calls and administering emergency medical care and fire control services.

#### MAJOR DUTIES

- Responds to calls for emergency services.
- Utilizes standard fire control and mitigation techniques and specialized equipment to control fires.
- Conducts patient assessment and administers appropriate treatment patients on site at emergency scenes; assists with rescue operations as needed.
- Utilizes emergency medical equipment; stabilizes patients and transports them to appropriate facilities as needed.
- Prepares emergency vehicles, equipment, and station for operation by cleaning, inspecting, and stocking.
- Maintains, services, cleans, tests and performs minor repairs to fire apparatus, pumps, generators, and emergency medical equipment.
- Completes and submits patient care reports, documentation, and billing information.
- Responds to and takes appropriate actions at hazardous materials incidents.
- Cooperates and communicates with other Emergency Medical Services and/or police officers to exchange information.
- Inspects and checks conditions of fire hydrants and water supply sources; inspects buildings and other structures as part of the fire prevention program.
- Attends regular trainings, drills, and continuing education.
- Performs related duties.

#### KNOWLEDGE REQUIRED BY THE POSITION

- Knowledge of related local, state, and federal laws.
- Knowledge of fire mitigation practices, tactics, and safety techniques.
- Knowledge of emergency medical operations and practices.
- Knowledge of hazardous materials management.
- Knowledge of computers and job related software.
- Skill in the response to emergency situations.
- Skill in the provision of medical care under emergency conditions.
- Skill in the operation of specialized equipment.
- Skill in oral and written communication.
- Skill in interpersonal relations.

## **SUPERVISORY CONTROLS**

The Fire Captain assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.

## **GUIDELINES**

Guidelines include National Fire Protection Association guidelines, State Emergency Medical Services regulations, County policies and procedures, department standard operating procedures and related federal, state, and local laws. These guidelines are generally clear and specific but may require some interpretation in application.

## **COMPLEXITY/SCOPE OF WORK**

- The work consists of related emergency response duties. The nature of responding to emergency situations contributes to the complexity of the position.
- The purpose of this position is to respond to calls and provide emergency medical and fire control services. Successful performance helps ensure the protection of life, property, and public safety.

## **CONTACTS**

- Contacts are typically with coworkers, other County employees and agencies, other first responders, physicians, hospital personnel, and members of the general public.
- Contacts are typically to provide services; to give or exchange information; or to resolve problems.

## **PHYSICAL DEMANDS/ WORK ENVIRONMENT**

- The work is performed while intermittently sitting, standing, bending, crouching, stooping or walking. The employee frequently lifts light and heavy objects, climbs ladders, uses tools or equipment requiring a high degree of dexterity, distinguishes between shades of color, and utilizes sense of smell.
- The work is typically performed in an office, stockroom or warehouse and in very noisy places. The employee is exposed to dust, dirt, grease, machinery with moving parts, contagious or infectious diseases, irritating chemicals, and occasionally outdoors in inclement weather. The work requires the use of protective devices such as masks, goggles, gloves, etc.

## **SUPERVISORY AND MANAGEMENT RESPONSIBILITY**

None.

## **MINIMUM QUALIFICATIONS**

- Knowledge and level of competency commonly associated with the completion of a baccalaureate degree in a course of study related to the occupational field, or a combination of education, experience and skills that meet the prerequisites of the position.
- Experience sufficient to thoroughly understand the diverse objectives and functions of the subunits in the division/department in order to direct and coordinate work within the division/department, usually interpreted to require three to five years of related experience.
- Possession of or ability to readily obtain a valid driver's license issued by the State of Georgia for the type of vehicle or equipment operated.
- Ability to meet current requirements set forth by the National Fire Protection Association and the Georgia Firefighter Standards and Training Act.
- Possession of or ability to readily obtain appropriate state EMS certification.