COMMUNITY SERVICES MANAGEMENT

❖

Christy Lawson
Zoning Administrator

❖

Roger Jewell
Building Inspector

❖

Scott Thurston
Code Enforcement

❖

Bobby Avery
Maintenance Superintendent

❖

Amanda Cooper
Animal Control

❖

Sandra Newson
Business Services Coordinator

BUTTS COUNTY COMMUNITY DEVELOPMENT DEPARTMENT

625 West Third Street, Suite 3 ~ Jackson, Georgia 30233
Office phone: 770-775-8200 ~ fax: 770-775-8225

ZONING PRE CLEARANCE APPLICATION

All business wishing to operate within Butts County, including the City of Jackson and City of Jenkinsburg, must be examined for zoning designation compliance by the Community Development Department.

The "Zoning Compliance" letter will be forwarded to the "Occupational Tax-Business License Division", upon approval of allowed use of property. A successful completion of this step will allow an applicant to acquire an "Occupational Tax –Business License" application.

Please Note:

The imposition of court fines and the revocation of the "Occupational Tax Permit – Business License" will occur at any time in the event that any information contained with the application is false, fraudulent and unlawful.

*PROOF FROM LOCAL TAX COMMSISSIONER'S OFFICE OF ALL TAXES MUST BE ATTACHED SHOWING PAID OR CURRENT BEFORE ISSUANCE OF THIS CLEARANCE

DESIGNATED BUSINESS ADDRESS:

_____

_____

BUSINESS NAME: _____

APPLICANT: _____

APPLICANT'S ADDRESS: _____

_____

PHONE: _____ EMAIL: _____

PLEASE SPECIFY IN WHICH PROPERTY WILL BE USED:

HOME OFFICE USE ONLY ____ COMMERCIAL USE _____

Office Use: ___ Butts County/ Flovilla ___ Jackson ___ Jenkinsburg

Zoning _____ Classified Business Type: _____

APPLICANT INSTRUCTIONS:

BUSINESS TYPE:

_____

_____

_____

TYPES OF PRODUCT (S) AND OR SERVICE OFFERED:

_____

_____

_____

_____

DAYS/ HOURS OF OPERATION: _____

ESTIMATED NUMBER OF EMPLOYEES: _____

#FULL TIME EMPLOYEES _____ #PART-TIME _____

I, _____, do solemnly swear, subject to criminal penalties, that the information in this document is true and no false or fraudulent information is used herein.

Signature of Applicant: _____

Date: _____/ _____/ _____